



Forward

It is necessary for Flamingo Land Ltd and its operating locations including temporary sites to implement a Safety Policy for outside contractors and sub contractors

The Health and Safety at work etc Act 1974, places duties upon a company in respect of its visitors, including those contractors which carry out work on company premises, including sites. The company has same duty when engaged on client's sites.

The Health and Safety at work etc Act 1974, places a duty on the employer to give persons, not in his employ, information about matters which may be prejudicial to them.

The following is for the guidance of management and contract initiators, together with the appointed responsible person(s), in the employment of outside contractors.

At all times during contracted work, on any company premises, there shall be full compliance with the Company Safety Policy for outside contractors and sub-contractors.

At each operating location the company shall appoint a suitable responsible person to ensure compliance with the requirements of the Safety Policy for outside contractors.

This person will normally be a departmental manager.



1. PREFACE

- 1.1 The object of this policy is to promote a uniform and satisfactory standard of safety throughout the entire organisation of all persons engaged on contract work. This can only be achieved if the company and outside contractors are working in harmony.
- 1.2 You will at all times comply with the requirements of this policy and of the Health and Safety at Work etc Act 1974, Management of Health and Safety at regulations etc, The Construction Regulations and all other Statutory Regulations and appropriate Codes of Practice.
- 1.3 Observance of the rules does not, however, relieve contractors of their legal obligations under conditions of contract.
- 1.4 The acknowledgment slip given in appendix V must be completed by the contractor and returned to the Health and Safety Manager, Flamingo Land, The Rectory, Kirby Misperton, Malton, YO17 6UX.
- 1.5 You will be expected to have Safe Systems of Work and comply with such Acts and Regulations as apply to your work within your company. This also applies where your work bounds upon, or overlaps, areas used by the public.
- 1.6 If you are in any doubt concerning statutory requirements or any part of this policy the representatives of the company will be pleased to assist, but it is entirely your responsibility to ensure you comply with all statutory requirements and regulations. Please take prompt and effective action on any occasion when it is necessary for any company representative to draw your attention to any breach of law of safety rules, to remedy the matter.

2. SUB-CONTRACTING

- 2.1 If the company has consented to the use of a sub-contractor, you will ensure that the sub contractor fully understands the policy and shall comply with it. It will be necessary for Prospective sub-contractors to pre-qualify by the completion of a Flamingo Land questionnaire which must be lodged with the company Health & Safety Manager. Employment of a sub-contractor shall not relieve the contractor from his duties and obligations hereunder.

3. COMMENCEMENT OF CONTRACT

- 3.1 The contractor must give advance notice of the initial arrival on site of all contract personnel. All persons shall, on arrival at the company's premises immediately report to the responsible person appointed by the company where they will undergo an induction and be given a Permit to Work (If appropriate)(Appendix II).
- 3.2 The name of the responsible person (s) appointed by the company in respect of contracted work will be obtained from the company.
- 3.3 **PERSONS WILL NOT BE ALLOWED TO ENTER ANY PART OF THE WORKS, SITES OR PREMISES WITHOUT PRIOR PERMISSION.**
- 3.4 Work on company premises or site shall not commence without first discussing the nature and method of that work with the responsible person appointed by the company.
- 3.5 In many cases the contractor will be requested to submit to Flamingo Land Limited a detailed Safety Method Statement indicating how he proposes to execute the work with particular regard to all aspects of Health and Safety. The Safety Method Statement may be in the form of the standard Flamingo Land limited document shown in Appendix II. The completed document will provide the basis for discussion and subsequent agreement of work method and include risk assessment.
- 3.6 If you are likely to be engaging upon building operations or work of any engineering construction Involving more than 5 persons or 30 days then the Health and Safety Manager must inform the HSE.



4. GENERAL DUTIES OF THE SUB-CONTRACTOR

Whilst engaged in work on any Flamingo Land Limited site, it is the responsibility of the sub-contractor to:

- 4.1 enable them to carry out safely the work specified in the contract, all his employed and those of any sub-contractor have to provide sufficient information instruction, training and competence.
- 4.2 provide Flamingo Land Limited with information of hazards that he may create which would effect the Health and Safety of Flamingo Land Ltd. employees working in the vicinity so they are not placed at risk.
- 4.3 informing and instructing employees including those of sub-contractors of all known hazards associated with the work, and in consultation with Flamingo Land Limited management, made aware of the location of all first aid facilities, fire extinguishers and fire assembly points etc in the vicinity of the work area.
- 4.4 all necessary safety equipment as required by legislation and site rules will be supplied by the contractor at his expense.
- 4.5 to ensure, before work activity commences, that the information as requested has been supplied to the Flamingo Land Contract Manager or supervisor.
- 4.6 to liaise with nominated Flamingo Land Limited site representative over the progress of the work and in particular to bring to his attention any uncertainty concerning the method of work or interference between the contractor and Flamingo Land Limited activity.
- 4.7 to inform the nominated Flamingo Land Limited representative of any defects arising from the use of Flamingo Land plant and equipment.
- 4.8 to comply with the requirements of the Flamingo Land Limited (or clients) Permits to Work issued for the work activity (where applicable)
- 4.9 on completion of the work activity to ensure that the site is left safe and orderly condition. To co-operate with Flamingo Land Limited site representatives in ensuring that a thorough and detailed inspection of the site takes place.
- 4.10 abide by the specific Flamingo Land Limited or client Site Regulations as detailed in this document.

5. NOTIFICATION OF ACCIDENTS AND DANGEROUS OCCURENACES RIDDOR 1995

- 5.1 The Company's Health and Safety Manager shall be notified immediately of any person(s) suffering injury (accident/dangerous occurrence form).
- 5.2 The company's Health and Safety Manager shall be notified immediately of any dangerous occurrence.
- 5.3 Where required by the responsible person, the contractor shall leave the site of any accident or dangerous occurrence undisturbed until the company has carried out an investigation.
- 5.4 The contractor shall confirm he and his employees are aware of the arrangements for dealing with emergencies and first aid on site so that prompt action can be taken in an emergency.
- 5.5 Flamingo Land Limited reserves the right to investigate accidents of a serious nature and hold a panel of enquiry.

6. WORK RULES

- 6.1 Whilst on the company's premises and site, there will be compliance with all Statutory Requirements applicable to your work and to your employees and if there are any requirements to safeguard the company's employees you will meet those requirements. There shall be compliance to company notices. All persons must keep to authorised working areas and access ways about the premises.



7. **ELECTRICITY**

- 7.1 Live services (or services liable to become live) must not be opened or connected to, or interfered with in any manner except by the company's authorised electricians, or otherwise by arrangement with the company's responsible person. All electrical work will be carried out in accordance with the Control of Electricity at Work Regulations 1989 and other Statutory Regulations.
- 7.2 All electrical portable hand tools shall be rated at 110 volts or below and supplied from a transformer which will have a centre tap to earth. The transformer shall be supplied by the contractor, NO SUCH TOOLS RATED IN EXCESS OF 110 VOLTS SHALL BE USED. Mains leads on transformers may not exceed 2 metres in length unless protected by a residual current device (RCD). Current test certificates must be provided.
- 7.3 All electrical cables and distribution equipment shall conform to the IEE Regulations in force.
- 7.4 All electrical cables and equipment being used by the contractor shall be periodically inspected to ensure that any defective or damaged equipment is taken out of service until repaired or replaced. Where any doubt exists regarding electrical matters, consult with the company's responsible person. Current test certificate must be provided.
- 7.5 Employees of the contractor engaged in electrical activity should be competent persons as described in part 2: section 16 of the Electricity at Work Regulations 1989 – No person shall be engaged in any work activity where technical knowledge or experience is necessary to prevent danger or, where appropriate injury, unless he possesses such a knowledge or experience, or is under such a degree of supervision as may be appropriate having regard to the nature of work.
- 7.6 No contractor shall enter any sub-station, switch room or restricted access area without the previous permission of the appropriate Flamingo Land Limited Manager. Electrical portable tools or lighting equipment brought onto site may not be used until approved by the appropriate Flamingo Land Limited Manager and must be 110 volts or protected by residual current devices.
- 7.7 Plant isolation and immobilisation.
- 7.7.1 When construction or service work is to be carried out on driven or moving machinery, the plant shall be immobilised to prevent inadvertent restarting or the release of stored potential movement whilst men are at work. Before work commences the contractors shall consult with appropriate Flamingo Land Limited Manager to assess the possible hazards due to potential energy or inertia.
- 7.7.2 The electrical power supply shall be isolated. Danger notices shall be placed on isolating units, all in accordance with requirements of the Electricity at Work Regulations and appropriate Flamingo Land Manager/Supervisor shall be consulted to obtain such local rules/procedures.
- 7.7.3 No work shall be started in the vicinity of overhead electrical wires or crane conductors, without prior consultation and permission of the appropriate Flamingo Land Limited Manager/Supervisor until suitable agreed precautions have been taken.

8. **OVERHEAD CONSTRUCTION**

- 8.1 Mobile cranes and vehicles with high loads must not travel under pipe bridges, overhead mains etc, unless it has been ascertained that it is safe to do so.
- 8.2 Special loads and vehicles with high loads must be arranged before hand with the company's Responsible person. Care must be taken to verify that roadways, platforms etc on route inside the works are, in fact, capable of carrying the vehicles and their loads adequately.



9. MOVEMENT ON SITES

- 9.1 Contractors shall not go into any part of the Flamingo Land Ltd premises except as may be necessary for the purpose of carrying out their work. In such events only recognised routes shall be used.

10. DEMOLITION WORK

- 10.1 All demolition work must be planned ahead in consultation with the company's appropriate manager. A Risk Assessment is to be carried out and written Method Statement is to be drawn up and submitted in advance to the company. No demolition work may proceed until all services have been adequately protected and written approval has been obtained.
- 10.2 Demolition areas must be clearly demarcated and barriers erected as substantial as circumstances require, and such barriers adequately maintained. Conspicuous notices warning persons of danger shall be posted at vantage points.
- All demolition work must be personally supervised by a competent person thoroughly experienced in this type of operation as required by the construction (general provisions) regulations and current legislation.

11. CONFINED SPACES

- 11.1 No work shall be carried out on/in any tank or vessel or other confined spaces unless it is safe to do so. The company shall render all practical assistance and divulge such information as is available to it to assist the contractor to comply with this obligation. Any work in confined spaces must be noted on the Method Statement and Permit to Work obtained. A copy of the Permit to work must be displayed and a sentry posted whilst men are in confined space. The Permit to work will require a certificate indicating that the air will sustain normal breathing throughout the activity. Appropriate monitors to be provided by the contractor to individuals.

12. EXCAVATIONS

- 12.1 No excavation work is to commence until permission has been received from the company's responsible person. The company shall use its best endeavour to notify the contractor of any underground services, i.e electricity, gas, water or sewer pipes within the area, and the appropriate position thereof. At all times during excavation work the contractor shall take due care not to damage any underground services.
- 12.2 Excavations shall be adequately timbered or otherwise supported where necessary to prevent falls of earth or other materials in accordance with current legislation.
- 12.3 In the absence on any company advice or information the contractor must ascertain if the area is safe to be worked upon.
- 12.4 At all times safety precautions to prevent people falling into the excavation shall be taken.

13. OPENINGS

- 13.1 Openings must not be left unguarded in any roadway, footpath, gangway or working area. Warning lights must be used during the hours of darkness and poor visibility when necessary.



14. **SCAFFOLDS AND LADDERS**

- 14.1 You will be expected to comply with the appropriate regulations affecting constructions and use of scaffolding and ladders. This requirement includes the construction of guarding of gangways and working platforms. A scaffold register is to be maintained.
- 14.1 Incomplete scaffolding must be roped off and warning notices must be affixed at all approaches.
- 14.2 Scaffold trestles shall not be used in place of ladders.
- 14.3 The contractor shall take full and sole responsibility for any risk arising from using this equipment.
- 14.4 The contractor's name and ladder identification shall be marked on ladders. The contractors shall carry out weekly inspections and record this in a register. Damaged or unsafe ladders shall be destroyed or removed from the site.
- 14.5 The contractor shall provide and ensure the proper guardrails and toe- boards are used on scaffold structures.

15. **CONTRACTORS PLANT MACHINERY EQUIPMENT APPARATUS**

- 15.1 All mechanical plant etc, shall be in good working order and comply with all requirements by law, and shall be properly maintained and free from defects.
- 15.2 The contractor or (sub contractor) shall provide evidence of compliance with statutory requirements relating to the periodic testing and examinations of the contractors cranes, lifting machines, other lifting appliances, equipment and scaffolding.
- 15.3 No man-lift equipment shall be brought onto the site or used until this has been approved by appropriate Flamingo Land Limited Manager/Supervisor
- 15.4 Flamingo Land Limited will examine all equipment and any registers, certificates and method of application prior to equipment being used on any site and at any stage of the contract.

16. **COMPANY PLANT**

- 16.1 No plant, equipment or apparatus belonging to the company shall be hired or borrowed and only senior management employed by the company have authority to offer, loan or permit the use of any such plant, equipment or apparatus.
- 16.2 It shall be the responsibility of the contractor to ensure that any plant, equipment or apparatus obtained from the company as per 16.1 is in good condition and suitable for the purpose for which it is required. The contractor shall be responsible for any loss or damage to such plant equipment or apparatus.

17. **BUILDING AND CONSTRUCTION**

- 17.1 All buildings operations and other constructional work shall be carried out in accordance with current legislation, the Health and Safety at Work Act 1974, and the relevant regulations. These Currently include in particular:-
- The Asbestos at Work Regulations 2002
 - The construction (Design Management) Regulations 1995
 - Management of Health and Safety at Work Regulations 1992
 - Personal Protective Equipment Regulations 1992
 - Workplace Health, Safety and Welfare Regulations 1992
 - Manual Handling Regulations 1992



- Work equipment Regulations
- PUWER 98
- The Construction (Health and Welfare) Regulations 1996
- LOLER 98
- The Control of Substances Hazardous to Health Regulations 1994
- The Electricity at Work Regulations 1989
- Noise at Work Regulations 1989

18 NOISE

- 18.1 Noise Levels shall not exceed 85db (A) unless prior permission of the company is given. Where such permission is granted, the contractor shall comply with any condition attached thereto, including enforcing the wearing of appropriate hearing protection and placing warning signs
- 18.2 Pneumatic drills shall be fitted with mufflers or other sound reducing means.

19. DUST SUPPRESSION

- 19.1 Where dust arises from your operations, you must take all reasonable steps to suppress and enforce the wearing of suitable P.P.E by those persons likely to be affected.

20. ASBESTOS

- 20.1 When work is to be carried out with (or requiring the removal of) asbestos it will be in accordance with Asbestos at Work Regulation 2002 and all other current regulations.

21. PRECAUTIONS AGAINST FIRE AND EXPLOSION

21.1 **FIRE IS A KILLER AS WELL AS DESTROYER OF PROPERTY AND PLANT. FIRE LOSSES ARE INCREASING YEAR BY YEAR. IT IS ESSENTIAL THAT THE FOLLOWING PARAGRAPHS ARE COMPLIED WITH.**

- 21.2 Contractors and their employees are required to make themselves aware of, and observe, the fire procedure in operation at the premises in which they will be working e.g. raising the fire alarm in case of fire, means of escape and the muster roll call points.
- 21.3 Fire fighting equipment must be provided and such preventative steps taken as is necessary where there is a danger of causing a fire e.g., use of cutting equipment.
- 21.4 Company fire hose reel equipment shall not be used other than for fighting a fire.
- 21.5 Company portable fire extinguishers shall not be obstructed or abused, or moved without authority. The company's responsible person shall be informed forthwith if a company fire extinguisher is used or damaged.
- 21.6 Fire escapes doors, gangways or staircases shall be kept CLEAR AT ALL TIMES. Fire or smoke doors shall always be kept in the closed position unless kept open by automatic release devices.
- 21.7 Gas cylinders must not be taken into buildings without prior advice to and permission of the company's responsible person. Whenever such cylinders are used they shall be secured in an upright position.
- 21.8 All fuel gas cylinders/equipment shall be fitted with flashback arrestors.
- 21.9 All work with and all storage, conveyance and use of highly flammable liquid(s) and gasses shall be in accordance with legislation in force from time to time and Codes of Practice.
- 21.10 No electrical welding, gas welding or cutting or similar work shall be carried out without prior advice to, and prior permission of the company's responsible person. The Permit to Work must be drawn up to acknowledge this.



21.11 A look out man must be stationed if burning or welding overhead. Adequate fire extinguishers must be available at the job and welding operations must be adequately shielded. These must be provided at the contractors expense.

21.12 Smoking shall only be permitted in designated areas.

22. **EXPLOSIVES**

22.1 Explosive, including cartridges, shall not be brought onto company premises without prior advice or permission of the company's responsible person. Where such permission is granted, the contractor shall comply with any conditions attached thereto.

23. **DRAINS AND SEWERS**

23.1 No harmful substances or pollutants shall be deposited down any of the company's drains.

24. **ROOFS**

24.1 No person is permitted to go on any company roof, ceiling or into any roof void without permission of the company's responsible person.

24.2 No person may access any roof without first taking appropriate precautions against falls. The wearing of safety harness is mandatory.

25. **PROTECTIVE EQUIPMENT**

25.1 Personal protective equipment shall be provided to your own employees as appropriate to hazards which may arise.

25.2 P.P.E must be worn where statutes and regulations advise

25.3 High visibility waistcoats are to be worn at all times on site.

26. **HOUSEKEEPING**

26.1 You shall prevent rubbish from accumulating and waste materials must be removed from the company premises in accordance with current environmental legislation and codes of practice.

26.2 Surplus spoil, debris or other waste materials shall be collected and removed from the site in a manner consistent with Environmental Protection Act 'Duty of Care' for waste disposal.

26.3 Any surplus material arising from or during a contract and which is the property of the contractor shall be removed from site only after it had been examined by the appropriate Flamingo Land Limited Manager

26.4 Flamingo Land Limited reserves the right to search in the presence of the driver or owner of any vehicle on a Flamingo Land Site.

26.5 Returnable empty cases, drums etc must be removed from any working area and tidily stacked until disposed of.

26.6 All floors, steps, stairs passages and gangways shall be kept free from any obstruction and from any obstruction and from any substances likely to cause persons to slip.

26.7 Construction materials must be tidily and safely stacked in designated areas approved beforehand. Warning lights and notices shall be used as and when appropriate.



27. **GUARDS**

- 27.1 No machinery guard shall be removed without prior advice to and permission of the company's responsible person. When such permission is granted, the contractor shall comply with any condition attached thereto.
- 27.2 Guards or fencing must not be removed while machinery is in motion and they must be replaced and secured when work is completed and before the machinery is restarted.
- 27.3 All machinery and plant brought onto the site by the contractor shall be fully guarded to BS5304 (EN1050 when agreed) or relevant standard and protected to ensure the safety of all persons.

28. **SECURITY**

- 28.1 The company reserves the right to search any vehicle, person or property either entering, leaving or present on company premises, and all contract personnel will have consented to this requirement prior to arrival on company premises.
- 28.2 Whenever the contractor is carrying out any work connected with or in proximity to roadways and footpaths he shall ensure that adequate precautions are taken to ensure the safe passage of persons and /or vehicles.

29. **USE OF VEHICLES**

- 29.1 Contractor vehicles must be suitable for the type of work undertaken and maintained in a roadworthy and safe condition. All vehicles must meet the standard requirement of The Motor Vehicles (Construction and Use) Regulations i.e tyres, brakes, steering, lights and general condition.
- 29.2 Drivers shall hold a current driving license appropriate to the vehicle they are asked to drive. The contractor shall ensure that drivers of earth moving, construction demolition and mechanical handling equipment have been trained to operate the equipment competently and safely and shall on request be able to supply a certificate of competency.
- 29.3 Vehicles shall not be driven in reverse unless:
- The vehicle is safely guided by a responsible person
 - The vehicle is fitted with an operating audible warning alarm
 - The driver has a full view of the ground directly behind his vehicle and over which he will be reversing.
- 29.4 The contractor shall not employ any person under the age of 18 years to drive any type of machinery or vehicle site.
- 29.5 All vehicles operating on site must travel at a safe speed and adhere to any speed limits or restrictions which are locally imposed.
- 29.6 All loads transported on site must be properly secured to the standards noted in the D.O.T. Booklet 'Safety of Loads on Vehicles'.
- 29.7 Where appropriate drivers must wear appropriate P.P.E. the contractor is responsible for enforcement.
- 29.8 Vehicles must not travel in the day visit area without prior permission of the controlling manager . When this is absolutely necessary a banksman must be used.

30. **HAZARDOUS SUBSTANCES**

- 30.1 Details of all potential hazardous substances to be used or produced on site must be made available to the appropriate Flamingo Land Limited Manager in order that the appropriate precautions may be taken to protect Flamingo Land Limited personnel and operations.



- 30.2 Contractor is to provide appropriate COSHH assessment and any hazard data information. He must also ensure that employees have received adequate information and warning in the product prior to use.
- 30.3 Methods of handling and use of such substances must be consistent with the control of substances hazardous to health regulations 2002, and any other relevant and specific HSE or industry guidance.
- 30.4 Petrol, paraffin or any other flammable liquid must only be stored in purpose built containers and permission for siting these must be obtained from the appropriate Flamingo Land Limited Manager. All such containers must be plainly marked with owners name and identity of the contents.
- 30.5 No sources of ionising radiation shall be brought onto site without the express authority of the appropriate Flamingo Land Limited Manager in consultation with the company safety advisor.

THIS SAFETY POLICY IS PART OF THE TERMS AND CONDITIONS OF EMPLOYMENT.

FAILURE TO COMPLY MAY RESULT IN YOU BEING ASKED TO LEAVE THE SITE.



CONTRACTORS CHECKLIST

1. Complete the indemnity certificate and the acknowledgment, method statement and appropriate Risk and COSHH Assessment and return to the issuing department.
2. Notify arrival and departure from company premises to the company's appointed responsible person.
3. Do not commence any contracted work unless so authorised by the company's appointed responsible person and only when the properly completed permit to work has been obtained.
4. Do not enter unauthorised work areas.
5. Familiarise yourself and your employees with the established fire procedure at the company's premises.
6. Do not use any company plant, machinery, equipment or apparatus unless with prior permission from the company's appointed responsible person.
7. Comply with statutory company requirements as to plant, machinery, equipment or apparatus.
8. Adhere to special conditions relating to Permit to Work system- Asbestos work-Excavations-Building operations and work of engineering constructions.
9. Report all industrial accidents and dangerous occurrences occurring on the company premises to the responsible person.



STATUTORY REFERENCES

The contractor may wish to refer to the following list of HSE Publications which relate to the various Site Regulations.

PUBLICATIONS

RELEVANT SITE REGULATIONS

Health & Safety at Work Act 1974 – Section 2

The Management of Health and Safety
at Work Regulations 1999

The Provision and Use of Work Equipment
Regulations 1998

Motor Vehicles (Construction and Use) Regulations

Electricity at Work Regulations 1989

Construction Design and Management Regulations 1994

Lifting Operations and lifting Equipment Regulation 1998

Construction (Health & Welfare) Regulations 1996

Control of Substances Hazardous to Health Regulations 2002

RIDDOR 1995

Environmental Protection Act

Noise at Work Regulations



Asbestos at Work Regulations 1987 as amended

Control of lead at Work Regulation 1980

Protection of Eyes Regulations 1974

HSE Guidance Notes:

PM14 Safety in the Use of Cartridge Operated Tools

GS29 Health & Safety in Demolition Work

GS5 Entry into Confined Spaces

PM32 The Safe Use of Portable Electrical Apparatus

GS25 Prevention of Falls to Window Cleaners

GS28 Safe Erection of Structures

GS31 Safe Use of Ladders, Step ladders etc.

GS10 Roof-work, Prevention of Falls

PM55 Safe Working with Overhead Travelling Cranes

GS39 Training of Crane Drivers and Slingers

GS37 Flexible Leads, Plugs, Sockets etc.

GS38 Electrical Test Equipment for use by Electricians

GS42 Tower Scaffolds

GS9 Road Transport in Factories

GS4 The keeping of LPG in cylinders and similar containers

PM30 Suspended Access Equipment

HS(G)3 Flammable Materials on Construction Sites

HS(G)33 Safety in Roof-work

HS(G)136 Workplace Transport Safety

Note: This list of references/publications is no way intended to be exhaustive. These and many other relevant publications may be obtained from HMSO Bookshops or HSE Enquiry Point.

APPENDIX I

OUTSIDE CONTRACTOR OR SUB-CONTRACTOR



METHOD STATEMENT

A method statement is to be filled in by the contractor for each contract and returned to the issuer.

CONTRACT:

DESCRIPTION OF WORK TO BE CARRIED OUT:

DURATION (APPROX):

SUPERVISION BY:

NUMBER OF PERSONNEL:

APPENDIX II

SAFETY POLICY FOR FLAMINGO LAND, OUTSIDE CONTRACTORS OR SUB CONTRACTORS



ACKNOWLEDGEMENTS

IMPORTANT

No contracted work on Flamingo Land Limited premises or sites will be permitted to proceed in the absence of a signed acknowledgement of, and adhered to, the conditions set out in this Safety Policy.

ACKNOWLEDGEMENTS

I/We hereby confirm receipt of a copy of Flamingo Land Limited Safety Policy for outside contractors and sub-contractors and agree to comply with all conditions set out therein.

NAME OF CONTRACTED COMPANY

.....

NAME OF SIGNATORY

.....

POSITION HELD

.....

SIGNATURE

.....

DATE

.....

APPENDIX III

**OUTSIDE CONTRACTOR OR SUB-CONTRACTOR MAINTENANCE (NAMED PERSON)
CONTRACTS METHOD STATEMENT.**



The following is an annual method statement for the process, maintenance or type of job detailed below. It must only be used for that process, any other job must have another type of method statement. This statement is only applicable to the person(s) named on the top of the statement.

Name(s)

Description of Work (eg Maintenance)

Statement valid from.....to.....

Company.....

OUTSIDE CONTRACTOR AND SUB CONTRACTOR
CONTRACTOR



It is hereby certified that the contractor holds the under mentioned current policies which will be maintained throughout the duration of the contract and the premiums thereof have been paid.

A. PUBLIC LIABILITY

- Policy Number
- Insurer
- Limit of Indemnity

NOTE – The policy must carry a minimum indemnity limit of £2,000,000.00

B. EMPLOYEES LIABILITY

- Policy Number
- Insurer
- Signed on behalf of.
- Address

FLAMINGO LAND LIMITED

CERTIFICATE OF RECEIPT OF CODE OF SAFE PRACTICE FOR CONTRACTORS

Name of Contractor:



Address of Contractor:

.....

.....

Name of Person Signing on Behalf of the Above:

.....

Position in Company Management:

.....

I hereby declare that all employees of the above named Contractor will abide by the Health and Safety at Work, Etc. Act 1974 and any Flamingo Land Rules received in writing during our contractual period.

Signed:..... Date:.....

Authorised Representative of the above named Contractor.

To be completed by Flamingo Land Ltd.

Department Requiring This Service.....

Location of contracted works or Activity.....

Start Date.....

Head of Department's Signature: Date:.....

N.B.

Risk Assessment and Method Statement in writing required before the commencement of this project.